J. CRAIG CARMAN, P.C.
CLIENT FEE AGREEMENT

Client Name	Social Security Number
Spouse's Name (if applicable)	Social Security Number
Minimum Fee and Retainer: $	Fixed Fee: $
Legal Work Requested:	

We welcome you as a client of our office. The ethical rules of the Utah State Bar require attorneys to have a written fee agreement with their clients. Accordingly, we have prepared this document to set forth our agreement with you. We charge for our time beginning with the initial consultation. The hourly rate for legal services is $295 per hour. Our hourly rate may be revised from time to time. You agree to reimburse us for any out of pocket expenses we incur on your behalf. Fixed fees apply to legal work described above for a period of four months from the date of this agreement. While we will make a good faith effort to assist you, we cannot guarantee any specific desired result. Our office does not prepare state or federal income tax returns. If necessary, we can refer you to accountants who can assist you in preparing state and federal income tax returns as needed. They will charge you separately for their services.

As with most law firms, we request retainers from our clients. Retainers are minimum fees which are earned when paid and cover our services provided at the initial meeting, such as obtaining information about your case, reviewing documents, providing legal advice and other services relating to your legal matter.

We periodically will send you our statement detailing the services rendered and the fees and costs incurred. All amounts are due upon receipt of our statement. Please review our statements carefully and let us know if you have any questions. Your payments should be mailed to our address at P. O Box 581196, Salt Lake City, Utah 84158. Interest will accrue at the ANNUAL PERCENTAGE RATE of 18 percent per annum both before and after any judgment on balances that are not paid within 30 days of invoice date. Clients who do not pay their obligations when due will be responsible for any collection costs and attorney fees incurred.

Any party may terminate this representation at any time upon written notice; provided, however, this agreement will remain in effect as to unpaid fees and costs until all amounts due our office have been paid in full. We will begin work on your legal matter after we have received the initial retainer listed above.

You should retain documents for your personal file and only provide us with copies. At the conclusion of each matter, we close our files which involves the destruction of all file contents. This procedure is followed without further notice to you as you.

We look forward to working with you. Please let us know if you have any questions.

DATED: _____

_____
Client

_____
Client